

# OCP Advisory Board Meeting

By phone, 9am-12pm EST, October 18th 2017

## Attendees

- *Advisory Board Members:* Stephen Peel (Chair), Paca Zuleta (Vice Chair), Alan Detheridge (Treasurer), Chris Anderson, Felipe Estefan, Jeff Gutman, Beth Noveck, Jeni Tennison, Claire Schouten
- *Apologies:* Angelita Gregorio-Medel, Mohammed Amin Adam
- *OCP Team:* Gavin Hayman, Kathrin Frauscher, Lindsey Marchessault, Marie Goumballa

## Objectives

- Update the Advisory Board on key developments since the last meeting, including progress on documenting impact from open contracting and the global meeting in Amsterdam (both for discussion)
- Approve the FY17 spending report and the proposed FY18 budget (for decision)
- Update on outreach to potential new board members and next steps (for discussion)

## Decisions and Action Points from Meeting

- Budgets
  - *Decisions:* The Advisory Board approved OCP FY17 budget reconciliation and spending report and the FY18 budget.
  - *Actions:* The team will share the final FY17 expenditure report with the Advisory Board when Fund for the City of New York (FCNY) makes it available. For the June Advisory Board meeting, OCP will prepare a YTD FY18 spending report and provide an amended budget for the rest of the FY. This will include line item spending broken down by restricted vs unrestricted funding in key areas.
- Advisory Board Membership
  - *Decisions:* The Advisory Board agreed to invite Maxim Nefyodov, Deputy Minister of Economic Development and Trade, to join the Advisory Board. He was the public face of the Prozorro open contracting reforms in Ukraine.
  - *Actions:* The OCP will develop a short list of other potential candidates for the Advisory Board and sharing them first with the Executive Committee and then the full Advisory Board. The OCP will also propose a transition plan for 2018 and 2019 involving some existing Advisory Board members stepping down from their second term in both years to enable continuity/smooth transition between current and new members. This will be agreed by the AB members bilaterally or at the next meeting.
- Other Action Items

- The OCP team will schedule bilateral follow ups with some Advisory Board members on specific issues, for around the OCP's projects in the UK, Mexico, follow ups to the global innovation challenges, engagements of academics & students.
- The OCP just completed its first field building survey that asked partners for feedback on how the OCP is helping them to do open contracting smarter. The OCP will circulate a blog to the Advisory Board that summarized the findings.
- Next Board Meeting
  - *Decisions:* The next Advisory Board meeting will take place on June 7 & 8, 2018 in DC. Omidyar kindly agreed to host the meeting.

## Minutes

### 1. Updates on key developments from the OCP (for discussion)

The OCP completed all action items from the last Advisory Board meeting.

The OCP team provided a detailed update on progress and challenges since June. Progress against the OCP's strategy targets can be found [here](#).

Highlights include:

- Three new government agencies publishing OCDS data: New South Wales in Australia, the Zambian Public Procurement Authority and the State Procurement Agency in Georgia. Our goal is to have eight new publishers by the end of the year. This might be a stretch but we are confident that we will see at least three more.
- One new impact case (in Paraguay, [see here](#)) published and another one from Colombia is under documentation. Measuring impact and working with counterparts on defining performance goals and indicators is still hard work and takes longer than expected so this will be a major priority for the OCP in 2018.
- Progress in Showcase and Learning and Catalytic Engagement projects has been slow but steady over the summer. We are working hard with our partners in Nepal, Nigeria and Argentina to get them to publish OCDS data by the end of the year. We are keen to help our counterparts in the UK and Mexico, especially Mexico City, to improve both data availability and quality, and to better engage local civil society. Additionally, we will focus more on working with them on feedback loops and defining key performance indicators and baselines that will allow for impact tracking next year.
- In terms of advocacy, the OCP will prioritize engaging Argentina as it will be hosting the G20 Presidency. The goal of getting open contracting and the Data Standard clearly referenced in OECD's Methodology for Assessing Procurement Systems (MAPs) is on track, but did not progress much over the summer.
- The team have made good progress with organising the OC Global Meeting in Amsterdam in November 2017 and coming up with an exciting and varied programme that will focus on tough questions of long term sustainable (political) change.

- The Global Innovation Challenge was a great success and exceeded expectations in terms of entries, reach and engagement. The [Sinar Project](#) from Malaysia won the global challenge, together with the government prize winner from Nigeria.
- Two major, multi-year funding proposals have come through with funds expected in early FY18. One was from the BHP Billiton Foundation (for US\$6m) and one from DFID (c. \$3.5m).

Based on the update, the Advisory Board had thoughtful discussions and suggestions around the following points:

- The influence of upcoming elections and potential political transitions, especially in Latin America, on OCP's programming. The OCP aims to build broad coalitions of change that can sustain political transitions, but getting open contracting into election/party manifestos could be an interesting opportunity.
- Members were curious if the OCP's engagement varies between country contexts or between industry sectors, and how often OCP bring them together. The team explained that how they distinguish between intense OCP support through Showcase and Learning projects, incubation support through Catalytic Engagements and learning/documentation of efforts that are underway about impacts without direct involvement from the OCP. The OCP often convenes partners for peer-learning around other ongoing events, such as OGP summits or regional events as well, and this is highly effective and appreciated by partners.
- Suggestion to increase the OCP's engagements with students and academics as they can do very interesting data analysis.
- Discussion on how the OCP could increase its engagement around the G20, Argentina's presidency and the G20 infrastructure hub in Australia.
- Everyone urged the OCP to increase its work at the city level, and board members made helpful connections and introductions to New York City, London and Manchester.
- The OCP team clarified the plan for OC Global and how results and lessons therefrom will be shared and whether there will be sector specific work streams including extractive industries and infrastructure (there will).

*Action Items:*

- The OCP team will schedule bilateral follow ups with some Advisory Board members on specific issues, for example around the OCP's projects in the UK or Mexico, follow ups to the global innovation challenges, engagement of academics & students, etc.
- The OCP just completed its first field building survey that asked partners for feedback on how the OCP is helping them to do open contracting smarter. The OCP will circulate a blog to the Advisory Board that summarize the findings.

The Advisory Board also reviewed the OCP's risk rankings in its risk rankings and no ratings needed adjustment.

## **2. Presentation on FY17 & 18 budgets (for decision)**

*Decisions:* The Advisory Board approved the FY17 budget review and the FY18 budget.

The Treasurer and Executive Director gave an overview of the FY17 and FY18 budgets:

- FY17 Income reforecast: \$6,024,538; FY17 Income YTD \$4,154,715
- FY17 Expenditure reforecast: \$3,161,441; FY17 Expenditure YTD: \$2,954,028 (93% of reforecast amount); Carryover to FY18: \$836,175; Reserves: \$364,511
  - Preparing the budget report has gone much more smoothly than in the past. Income was lower than expected as some funding has been delayed, but OCP is in a healthy financial state so this was not a problem. The delayed funding will come in early FY18 instead and the team were able to reflow their work accordingly.
  - Expenses were just slightly lower than estimated in the reforecast as some activities were less expensive than anticipated.
  - The OCP booked reserves as agreed during the last board meeting.
  - Final FY17 figures will be provided by FCNY in November.
- FY18 income forecast: \$5,489,229: Carryover from FY17: \$836,175; Committed income: \$4,128,054; Projected income: \$525,000.
- FY18 Expenditure forecast: \$3,424,778; Personnel: \$1,412,46; Program Activities: \$1,230,100, Addition to reserves: \$452,141
  - For FY18, income will be significantly higher compared to FY17 as new BHP and DFID funding will arrive. As the income increases, the OCP plans to increase its expenditures for personnel, travel and program activities to maximise its reach and impact.
  - In FY18, OCP is expected to be in a healthy positive cash position and will book reserves as agreed. However, there is a significant shift from unrestricted to restricted funding that OCP needs to keep an eye on.

The OCP team was congratulated for having such close spending to budget in FY17.

*Action items:*

- The OCP will share the final FY17 expenditure report with the Advisory Board when Fund for the City of New York (FCNY) makes it available.
- For the June Advisory Board meeting, OCP will prepare a FY18 spending report and provide an amended budget for the rest of the FY. This will include line item spending broken down by restricted vs unrestricted funding in key areas.

### **3. New and current board members (for decision & discussion)**

*Decisions:* The Advisory Board agreed to invite Maxim Nefyodov, Deputy Minister of Economic Development and Trade, to join the Advisory Board. He was the public face of the Prozorro open contracting reforms in Ukraine.

The Advisory Board discussed the renewal of the terms of existing Advisory Board members. Everyone was willing to serve again and will work with the Executive Committee to establish new staggered end terms.

*Action Items:*

- The OCP will develop a short list of other potential candidates for the Advisory Board and share them first with the Executive Committee and then the full Advisory Board.
- The OCP will also propose new end terms for current Advisory Board members to enable continuity/smooth transition between current and new members and reach out to individual members about this.

**4. Updates from Advisory Board members (for discussion)**

Advisory Board members shared updates about their own open contracting related work. Highlights include:

- Beth Noveck and the GovLab in NYC is promoting open contracting in New York City and continuing its work in Mexico.
- Felipe Estefan announced that Omidyar invited the OCP to renew its grant that come to an ends this calendar year.
- Claire Schouten from IBP gave an update on IBPs upcoming priorities and events and how collaboration with the OCP continues under the Open Data Fiscal Package.
- Jeff Gutmann shared that he is working with Brookings on research around sustainable infrastructure, and how he is trying to link stronger to the transparency agenda in infrastructure and engage leadership at the World Bank.